

**Minutes of 118th Meeting of the
Administrative and Finance Committee**



राष्ट्रीय उन्नत विनिर्माण प्रौद्योगिकी संस्थान

(पूर्व नेशनल इंस्टीट्यूट ऑफ फाउंड्री एंड फोर्ज टेक्नोलॉजी)

हटिया, राँची - 834 003 (झारखण्ड)

National Institute of Advanced Manufacturing Technology

(Formerly National Institute of Foundry and Forge Technology)

Hatia, Ranchi – 834 003 (Jharkhand)

June 8, 2023 [Thursday] at 03:00 PM

Through Hybrid Mode/Offline

Members of the Administrative and Finance Committee

Chairman		
1	Shri Sham H. Arjunwadkar CEO, Foundry Geometrix and Mentor, NCTS - IIF	Chairman
Representatives from Government of India		
2	Shri M. M. Singh , Director, (TS) Representative of Smt.Soumya Gupta, IAS Joint Secretary (Admin.) Ministry of Education, Department of Higher Education, Govt.of India	Member
3	Shri Anil Kumar , Director, Finance Representative of Ms. Leena Johri, AS & FA Ministry of Education Department of Higher Education, Govt.of India	Member
Co-opted members from Faculty		
4	Professor R. K. Ohdar Dept. of Forge Technology, NIAMT, Ranchi	Member
5	Professor S. R. Kumar Dept. of DASH, NIAMT, Ranchi	Member
Member Secretary		
6	Professor P. P. Chattopadhyay Director, NIAMT, Ranchi	Member Secretary


Invited Members		
Members of the Board of Governors		
1	Shri Mohammad Isharar Ali Director, DPIIT, Ministry of Commerce and Industry Room No.126, Vanijya Bhawan, New Delhi-110011	Invited Member
2	Professor M. K. Tiwari Director National Institute of Industrial Engineering, Mumbai Vihar Lake Road, Powai, Mumbai - 400087	Invited Member
3	Shri Sudhir Mutalik Founder CMD of Positive Metering Pumps (I) Pvt. Ltd.	Invited Member
4.	Shri Vikas Khanvelkar Founder CMD – Design Tech Systems Ltd.	Invited Member

Chairman extended a hearty welcome to all the members present in the meeting. With due permission of the Chairman, Director NIAMT, as Member Secretary of AFC, placed the agenda items in the meeting for discussion. Following resolutions were taken.

Item No.: 118.AFC.I.1	To Confirm the minutes of the last meeting of Administrative and Finance Committee.																														
	The draft minutes of the 117th meeting of the AFC held on 04/01/2023 was circulated to all the members on 19/01/2023. Comments of the MoE was received vide email dated 25/01/2023. No specific comment has been received from other members. Final Minutes has been approved by the Chairman, BoG vide email dated 07/02/2023.																														
	The minutes of the meeting is furnished as Annexure – I.																														
Resolution	Confirmed																														
Item No.: 118.AFC.I.2	Report on Action Taken on the minutes of the last Meeting of Administrative and Finance Committee.																														
	Action Taken Report on the minutes of 117 th Meeting of Administrative and Finance Committee held on 04/01/2023 is furnished as Annexure – II.																														
Resolution	Noted																														
Item No.: 118.AFC.I.3	Report on the Fund Position as on 31/03/2023 (last quarter) and 26/05/2023 (current).																														
	Report on the grant received, expenditure made and unutilized fund position as on 31/03/2023 is given below.																														
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	Report on grant received, expenditure made and requirement of fund for current quarter April 2023 to June 2023 is furnished below:-																														
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Resolution	Noted																														

(Handwritten Signature)
20-07-23

Item No.: 118.AFC.I.4	Report on utilization of IRG Fund for OH-31 and OH-36.																																																																																
	<p>In view of shortage of fund in OH-31 (General Head) account, IRG fund was utilized for making payments under OH-31. After receipt of grant from MoE, the amount were refunded to IRG. Details for the year 2022-23 is given below.</p> <table border="1" data-bbox="459 309 1348 1086"> <thead> <tr> <th>Sl. No.</th> <th>Date</th> <th>Particulars</th> <th>Amount</th> </tr> </thead> <tbody> <tr><td>1</td><td>18/08/2022</td><td>Transfer to OH-31</td><td>150.00</td></tr> <tr><td>2</td><td>31/08/2022</td><td>Refund from OH-31</td><td>(-)150.00</td></tr> <tr><td>3</td><td>27/10/2022</td><td>Transfer to OH-31</td><td>132.00</td></tr> <tr><td>4</td><td>16/11/2022</td><td>Transfer to OH-31</td><td>15.00</td></tr> <tr><td>5</td><td>06/12/2022</td><td>Transfer to OH-31</td><td>50.00</td></tr> <tr><td>6</td><td>27/12/2022</td><td>Transfer to OH-31</td><td>75.00</td></tr> <tr><td>7</td><td>31/01/2023</td><td>Transfer to OH-31</td><td>108.00</td></tr> <tr><td>8</td><td>07/02/2023</td><td>Transfer to OH-31</td><td>50.00</td></tr> <tr><td>9</td><td>21/02/2023</td><td>Refund from OH-31</td><td>(-)380.00</td></tr> <tr><td>10</td><td>24/02/2023</td><td>Transfer to OH-31</td><td>150.00</td></tr> <tr><td>11</td><td>31/03/2023</td><td>Refund from OH-31</td><td>(-)200.00</td></tr> <tr> <td colspan="3">Final Position</td> <td>0.00</td> </tr> </tbody> </table> <p>Further, in view of shortage of fund in OH-36 (Salary Head) account, IRG fund was utilized for making payments under OH-36. After receipt of grant from MoE, the amount were refunded to IRG. Details for the year 2022-23 is given below.</p> <table border="1" data-bbox="459 1272 1348 1691"> <thead> <tr> <th>Sl. No.</th> <th>Date</th> <th>Particulars</th> <th>Amount</th> </tr> </thead> <tbody> <tr><td>1</td><td>18/08/2022</td><td>Transfer to OH-36</td><td>150.00</td></tr> <tr><td>2</td><td>27/10/2022</td><td>Transfer to OH-36</td><td>109.00</td></tr> <tr><td>3</td><td>27/12/2022</td><td>Refund from OH-36</td><td>(-)19.00</td></tr> <tr><td>4</td><td>31/01/2023</td><td>Refund from OH-36</td><td>(-)50.00</td></tr> <tr><td>5</td><td>24/02/2023</td><td>Refund from OH-36</td><td>(-)190.00</td></tr> <tr> <td colspan="3">Final Position</td> <td>0.00</td> </tr> </tbody> </table> <p>Thus, IRG Fund utilized for OH-31 and OH-36 has been fully refunded for repayment of HEFA Principal from IRG Fund.</p>	Sl. No.	Date	Particulars	Amount	1	18/08/2022	Transfer to OH-31	150.00	2	31/08/2022	Refund from OH-31	(-)150.00	3	27/10/2022	Transfer to OH-31	132.00	4	16/11/2022	Transfer to OH-31	15.00	5	06/12/2022	Transfer to OH-31	50.00	6	27/12/2022	Transfer to OH-31	75.00	7	31/01/2023	Transfer to OH-31	108.00	8	07/02/2023	Transfer to OH-31	50.00	9	21/02/2023	Refund from OH-31	(-)380.00	10	24/02/2023	Transfer to OH-31	150.00	11	31/03/2023	Refund from OH-31	(-)200.00	Final Position			0.00	Sl. No.	Date	Particulars	Amount	1	18/08/2022	Transfer to OH-36	150.00	2	27/10/2022	Transfer to OH-36	109.00	3	27/12/2022	Refund from OH-36	(-)19.00	4	31/01/2023	Refund from OH-36	(-)50.00	5	24/02/2023	Refund from OH-36	(-)190.00	Final Position			0.00
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Resolution	<p>BoG noted the fund utilization and inter account transfers made during 2022-23. In view of clarification made by MoE, BoG advised the Institute to judiciously utilize IRG fund as MoE grant should not be transferred IRG to compensate utilization of IRG for Institute expenses. BoG further advised the Institute to submit Fund Requisition to MoE well in advance to ensure receipt of grant in time.</p>																																																																																


20-07-2023

Item No.: 118.AFC.I.5	Report on BE submitted to MoE and Grant sanctioned by MoE for the financial year 2023-24.																									
	<p>The summary of Budget Estimate for 2023-24 as submitted to the Ministry of Education and Grant Sanctioned against same is as given below.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="5" style="text-align: right;">(Rupees in crore)</th> </tr> <tr> <th>Budget Head</th> <th>Budget Estimate</th> <th>Grant Sanctioned</th> <th>Unutilized Fund</th> <th>(Shortfall)/ Excess</th> </tr> </thead> <tbody> <tr> <td>OH-31</td> <td>25.00</td> <td>17.00</td> <td>1.93</td> <td>(-) 6.07</td> </tr> <tr> <td>OH-35</td> <td>20.00</td> <td>09.00</td> <td>0.88</td> <td>(-) 10.12</td> </tr> <tr> <td>OH-36</td> <td>30.00</td> <td>27.00</td> <td>4.67</td> <td>1.67</td> </tr> </tbody> </table> <p>Demand for additional Budget will be submitted to MoE in January 2024 with updated status as on closing of third quarter.</p>	(Rupees in crore)					Budget Head	Budget Estimate	Grant Sanctioned	Unutilized Fund	(Shortfall)/ Excess	OH-31	25.00	17.00	1.93	(-) 6.07	OH-35	20.00	09.00	0.88	(-) 10.12	OH-36	30.00	27.00	4.67	1.67
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OH-36	30.00	27.00	4.67	1.67																						
Resolution	In view of clarification made by MoE regarding sanction of additional fund for the year 2023-24, BoG advised the Institute to prioritize the expenses to contain the expenses within the fund available. However, request for sanction of additional fund may be submitted by the Institute to MoE towards end of 3 rd Quarter stating actual fund position and proper justification for requirement of additional fund.																									
Item No.: 118.AFC.I.6	Report on implementation of various OMs issued by DoPT, DoPPW and MoF, etc.																									
	<p>The Institute has implemented the following OMs issued by MoE, DoPT, DoPPW, and DoE, etc.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>S.No.</th> <th>OM No. & Date</th> <th>Issued by</th> <th>Subject</th> <th>MoE Ref.</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1/3/2022-E.II(B), 03 Oct, 2022</td> <td>DoE, MoF</td> <td>Enhancement of DA from 34% to 38% w.e.f 01/07/2022</td> <td>TS.VII letter dated 18/04/2023</td> </tr> <tr> <td>2</td> <td>42/04/2023-P&PW(D), 06/04/2023</td> <td>DoPPW, MoPPGP</td> <td>Enhancement of DR from 38% to 42% w.e.f 01/01/2023</td> <td>TS.VII email dated 18/04/2023</td> </tr> <tr> <td>3</td> <td>3/6/2021-P&PW(F), 11/10/2022</td> <td>DoPPW, MoPPGP</td> <td>Ceiling of Rs. 5.00 for annual GPF contribution</td> <td>N/A</td> </tr> <tr> <td>4</td> <td>370142/06/2023-TPL, 05/04/2023</td> <td>CBTD, MoF</td> <td>Exercise for Option to continue under Old Tax Regime</td> <td>N/A</td> </tr> </tbody> </table>	S.No.	OM No. & Date	Issued by	Subject	MoE Ref.	1	1/3/2022-E.II(B), 03 Oct, 2022	DoE, MoF	Enhancement of DA from 34% to 38% w.e.f 01/07/2022	TS.VII letter dated 18/04/2023	2	42/04/2023-P&PW(D), 06/04/2023	DoPPW, MoPPGP	Enhancement of DR from 38% to 42% w.e.f 01/01/2023	TS.VII email dated 18/04/2023	3	3/6/2021-P&PW(F), 11/10/2022	DoPPW, MoPPGP	Ceiling of Rs. 5.00 for annual GPF contribution	N/A	4	370142/06/2023-TPL, 05/04/2023	CBTD, MoF	Exercise for Option to continue under Old Tax Regime	N/A
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Resolution	Noted																									
Item No.: 118.AFC.I.7	Report on procurement status of equipment/software.																									
	Rs. 1178 lakhs were approved in 114th AFC held on 11/12/2021 and Rs. 566 lakhs were approved in 115th AFC held on 07/04/2022 for procurement of equipment and software during 2022-23 from Capital Grant (OH-35).																									

	Approval was revalidated for uncompleted procurement of 2022-23 for procurement in 2023-24. The Status of procurement of various equipment and software as on 26/05/2023 is given as Annexure – III.																		
Resolution	Noted and advised the Institute to expedite the procurement process.																		
Item No.: 118.AFC.I.8	Report on HEFA.																		
	<p><u>Laboratory Building</u> Out of total sanctioned amount of Rs. 21.35 crore, advance of Rs. 13.13 crore has been made by HEFA directly to CPWD. Estimate of Rs. 7.81 crore has been received from CPWD for the pending civil and electrical work. Further, Preliminary Estimate of Rs. 0.53 crore has been received from CPWD for procurement and installation of furniture in the ground, 1st and 2nd floor of the building. Detailed status is placed as part of Minutes of 97th SBC held on 24/05/2023.</p> <p><u>Software & Equipment</u> The Status of procurement of various equipment and software from HEFA Loan as on 31/05/2023 is given as Annexure – IV.</p>																		
Resolution	Noted																		
Item No.: 118.AFC.I.9	Report on opening of new Bank Accounts.																		
	<p>Following new Bank Accounts have been opened by the Institute for the purpose as mentioned against each.</p> <table border="1"> <thead> <tr> <th>A/c Number</th> <th>Bank & Branch</th> <th>Purpose</th> </tr> </thead> <tbody> <tr> <td>2730101012429</td> <td>Canara Bank, NIFFT Campus</td> <td>DST – SERB Project (Dr. D. Roy & others)</td> </tr> <tr> <td>50100537085095</td> <td>HDFC, Singh More, Hatia</td> <td>Online Fee Portal</td> </tr> <tr> <td>41773834634</td> <td>SBI, Doranda</td> <td>Foreign Letter of Credit</td> </tr> <tr> <td>60427666707</td> <td>Bank of Maharashtra, Sujata Chowk</td> <td>DST – WoSA Project (Dr. P. S. Mondal)</td> </tr> <tr> <td>60427666480</td> <td>Bank of Maharashtra, Sujata Chowk</td> <td>DST - RSF Project (Dr. H. Vignesh Babu)</td> </tr> </tbody> </table>	A/c Number	Bank & Branch	Purpose	2730101012429	Canara Bank, NIFFT Campus	DST – SERB Project (Dr. D. Roy & others)	50100537085095	HDFC, Singh More, Hatia	Online Fee Portal	41773834634	SBI, Doranda	Foreign Letter of Credit	60427666707	Bank of Maharashtra, Sujata Chowk	DST – WoSA Project (Dr. P. S. Mondal)	60427666480	Bank of Maharashtra, Sujata Chowk	DST - RSF Project (Dr. H. Vignesh Babu)
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Resolution	Noted																		
Item No.: 118.AFC.II.1	Proposal for approval of the Annual Accounts for the financial year 2022-23.																		
	<p>Draft Annual Accounts of the Institute for the year 2022-23 has been prepared by the Accounts Section and is being audited by the CA firm (M/s Manmohan Singh & Co.) engaged by the Institute as Internal Auditors and is likely to be finalised by 05/06/2023 and will be placed on Table.</p> <p>To adhere to the timeline for submission of Annual Reports to the MoE, the Annual Accounts will be submitted to the Office of the PDA (Central), Lucknow for audit immediately after approval of the BoG.</p>																		
Further Action	In view of certain observations made during the presentation regarding status of bank reconciliation of IRG account, BoG advised to resubmit the accounts																		

20-07-23

	to MoE for examination. Immediate action was taken for compliance and Annual Accounts with comments on reconciliation status duly recorded and vetted by the internal auditors were submitted to MoE on 15/06/2023, with copy to all BoG members. Approval of the MoE on the Annual Accounts was received on 04 July 2023.																				
Resolution	In view of approval of the MoE, the Annual Accounts is adopted as per decision taken in the meeting.																				
Item No.: 118.AFC.II.2	Proposal of additional fund requirement of Rs. 100 lakhs for procurement of 3-D Printer during 2023-24 from Capital Grant (OH-35).																				
	Proposal for fund requirement of Rs. 2165 lakhs for procurement of equipment and software during 2023-24 from Capital Grant (OH-35) was approved in the 117th meeting held on 04/01/2023. It is proposed to sanction additional fund for procurement of one 3-D machine at estimated cost of Rs. 100 lakhs. Indent along with justification is given as Annexure – V.																				
Resolution	Approved																				
Item No.: 118.AFC.II.3	Proposal of additional fund requirement of Rs. 191.00 lakhs for construction and capital-maintenance work during the FY 2023-24 from Capital Grant (OH-35).																				
	Based on recommendation of the SBC till the 96th meeting held on 07/12/2022, proposal for fund requirement of Rs. 1531 lakhs for construction work during 2023-24 from Capital Grant (OH-35) was approved in the 117th meeting held on 04/01/2023. The SBC in its 97th meeting has recommended few more works as given below for estimated value of 191.00 lakh. The Minutes of Meeting of the 97th SBC is placed as a separate Agenda 118.AFC.II.8.																				
	<table border="1"> <thead> <tr> <th colspan="4">(Rupees in lakh)</th> </tr> <tr> <th>Name of Work</th> <th>SBC</th> <th>Total Cost</th> <th>During 2023-24</th> </tr> </thead> <tbody> <tr> <td>Renovation of HJB Chhatrabas</td> <td>97</td> <td>159.38</td> <td>100.00</td> </tr> <tr> <td>South side Boundary Wall of Campus</td> <td>97</td> <td>90.66</td> <td>90.66</td> </tr> <tr> <td>Total</td> <td></td> <td>1753</td> <td>190.66</td> </tr> </tbody> </table>	(Rupees in lakh)				Name of Work	SBC	Total Cost	During 2023-24	Renovation of HJB Chhatrabas	97	159.38	100.00	South side Boundary Wall of Campus	97	90.66	90.66	Total		1753	190.66
(Rupees in lakh)																					
Name of Work	SBC	Total Cost	During 2023-24																		
Renovation of HJB Chhatrabas	97	159.38	100.00																		
South side Boundary Wall of Campus	97	90.66	90.66																		
Total		1753	190.66																		
Resolution	Approved																				
Item No.: 118.AFC.II.4	Proposal for increase in fund limits for Bank Accounts with Online/Internet Banking Facilities.																				
	Based on the proposal as per prevailing requirement, approval was given for increase in the fund limit for the Canara Bank A/c No. 2730101012610 and SBI A/c No. 38979437865 with Internet Banking facility, to Rs. 15.00 lakh and Rs. 25.00 lakh, respectively. Amount of monthly statutory payments and online booking of tickets has increased over the period.																				

	In view of above, it is proposed to revise the fund limit in the accounts as given below:-												
	<table border="1"> <thead> <tr> <th>Bank</th> <th>A/c No.</th> <th>Existing Limit</th> <th>Revised Limit</th> </tr> </thead> <tbody> <tr> <td>Canara Bank</td> <td>2730101012610</td> <td>15,00,000/-</td> <td>20,00,000/-</td> </tr> <tr> <td>SBI</td> <td>38979437865</td> <td>25,00,000/-</td> <td>50,00,000/-</td> </tr> </tbody> </table>	Bank	A/c No.	Existing Limit	Revised Limit	Canara Bank	2730101012610	15,00,000/-	20,00,000/-	SBI	38979437865	25,00,000/-	50,00,000/-
Bank	A/c No.	Existing Limit	Revised Limit										
Canara Bank	2730101012610	15,00,000/-	20,00,000/-										
SBI	38979437865	25,00,000/-	50,00,000/-										
Resolution	Approved												
Item No.: 118.AFC.II.5	Proposal for financial assistance of Rs. 10.00 lakh from Institute Fund for organizing an International Conference by MME Department to mark Silver Jubilee.												
	<p>Proposal of the Department of Metallurgical and Materials Engineering for financial assistance of Rs. 5.00 lakh for organizing a three-day International Conference on “21st Century Materials and Challenges: Engineering, Economy and Environment” in hybrid mode tentatively scheduled in last week of February 2023 was approved in the 116th meeting held on 15/09/2023.</p> <p>However, due to certain other constraints, the conference could not be organized. The department has now submitted another proposal to organize an International Conference on “Translational Research in Metals and Materials” tentatively scheduled from 14th to 16th December, 2023 as part of the Silver Jubilee celebration of the Department.</p> <p>Total estimated budget for organizing the conference is Rs. 15.22 lakh. The Department is expecting to collect about Rs. 5.00 to 5.50 lakh from sponsorship and registration fees and thus have requested for financial assistance of Rs. 10.00 lakh from the Institute Fund. Proposal of the HOD (MME) is given as Annexure – VI.</p>												
Resolution	Approved from IRG.												
Item No.: 118.AFC.II.6	Proposal for financial assistance of Rs. 5.00 lakh from Institute Fund for organizing an International Conference by FFT Department.												
	<p>The department of Foundry & Forge Technology has submitted a proposal to organize an International Conference on “Advances in Foundry and Forming Technology” tentatively scheduled from 23rd to 25th February, 2024 as part of academic activities of the Department.</p> <p>Total estimated budget for organizing the conference is Rs. 10.00 lakh. The Department is expecting to collect about Rs. 5.00 lakh from sponsorship and registration fees and thus have requested for financial assistance of Rs. 5.00 lakh from the Institute Fund. Proposal of the HOD (FFT) is given as Annexure – VII.</p>												
Resolution	Approved from IRG.												
Item No.: 118.AFC.II.7	Proposal for financial support to students for participating in Shell Eco-Marathon Asia 2023 event in Indonesia.												
	A proposal has been submitted by the Faculty Mentor of the Institute Students’ Racing Club under the Innovation and Entrepreneurship Development Cell of the Institute for participation of a group of 7-8 students selected for the Shell												


	<p>Eco-Marathon Asia 2013 with Electric Vehicle (AKSHA) scheduled in Pertamina Mandalika International Street Circuit, Lombok, Indonesia from 4th to 9th July, 2023.</p> <p>The organizers have intimated that DHL is the official partner for the transportation of the participating electric vehicles. Accordingly, budget estimate for transportation from and to Ranchi has been sought from DHL and will be placed on Table.</p> <p>Proposal of the Faculty Mentor is given as Annexure – VIII.</p> <p>It is proposed that 100% of the vehicle transportation cost through DHL and 50% of the cost of travel and accommodation of the Team may be financed from the Institute fund to support the innovation of the students.</p>				
Resolution	Approved from IRG.				
Item No.: 118.AFC.II.8	Proposal to consider Minutes of 97th SBC meeting.				
	<p>97th meeting of the Standing Building & Works Committee of the Institute was held on 24/05/2023. Draft MoM has been circulated to the members and expected to be finalized by 05/06/2023 which will be placed on Table.</p> <p>Financial implications arising out of the recommendation of the SBC has been placed as separate Agenda. No. 118.AFC.II.3</p>				
	<table border="1"> <tr> <td data-bbox="391 963 670 1097">Item No.: 97.II-1</td> <td data-bbox="670 963 1404 1097">To consider the modified preliminary estimate for the pending works in the New Laboratory Building at NIAMT campus.</td> </tr> <tr> <td data-bbox="391 1097 670 2060"></td> <td data-bbox="670 1097 1404 2060"> <p>Based on the pending works in the under constructed New Laboratory Building, the CPWD submitted a preliminary estimate vide PE no. 54(10)/CE-Ranchi/2023/286 dated 27/01/2023 (copy attached as Annexure-II) amounting to Rs 9,66,24,000/- for the work of providing flooring, glass partition, internal finishing of 3rd & 4th floor and SITC of transformer, DG sets, UPS, raceway, split AC & HT cable inter connection etc. The status of fund and its utilization under HEFA for New Laboratory Building is as follows:</p> <p>Sanctioned amount Rs 21.35 Cr Up to date expenditure Rs 13.13 Cr Balance amount Rs 08.21 Cr</p> <p>The above preliminary estimate was examined by the internal committee, in a meeting with CPWD, which recommended certain changes in items. The recommendation of the committee was forwarded to CPWD vide MoM no. NIFFT/EM/CPWD/15/2020-21 dated 13/02/2023 for inclusion in revised preliminary estimate (copy attached as Annexure-III).</p> <p>The CPWD, in response to the above, submitted the modified preliminary estimate for an amount of Rs 7,80.97,000/-, for both ending civil and electrical</p> </td> </tr> </table>	Item No.: 97.II-1	To consider the modified preliminary estimate for the pending works in the New Laboratory Building at NIAMT campus.		<p>Based on the pending works in the under constructed New Laboratory Building, the CPWD submitted a preliminary estimate vide PE no. 54(10)/CE-Ranchi/2023/286 dated 27/01/2023 (copy attached as Annexure-II) amounting to Rs 9,66,24,000/- for the work of providing flooring, glass partition, internal finishing of 3rd & 4th floor and SITC of transformer, DG sets, UPS, raceway, split AC & HT cable inter connection etc. The status of fund and its utilization under HEFA for New Laboratory Building is as follows:</p> <p>Sanctioned amount Rs 21.35 Cr Up to date expenditure Rs 13.13 Cr Balance amount Rs 08.21 Cr</p> <p>The above preliminary estimate was examined by the internal committee, in a meeting with CPWD, which recommended certain changes in items. The recommendation of the committee was forwarded to CPWD vide MoM no. NIFFT/EM/CPWD/15/2020-21 dated 13/02/2023 for inclusion in revised preliminary estimate (copy attached as Annexure-III).</p> <p>The CPWD, in response to the above, submitted the modified preliminary estimate for an amount of Rs 7,80.97,000/-, for both ending civil and electrical</p>
Item No.: 97.II-1	To consider the modified preliminary estimate for the pending works in the New Laboratory Building at NIAMT campus.				
	<p>Based on the pending works in the under constructed New Laboratory Building, the CPWD submitted a preliminary estimate vide PE no. 54(10)/CE-Ranchi/2023/286 dated 27/01/2023 (copy attached as Annexure-II) amounting to Rs 9,66,24,000/- for the work of providing flooring, glass partition, internal finishing of 3rd & 4th floor and SITC of transformer, DG sets, UPS, raceway, split AC & HT cable inter connection etc. The status of fund and its utilization under HEFA for New Laboratory Building is as follows:</p> <p>Sanctioned amount Rs 21.35 Cr Up to date expenditure Rs 13.13 Cr Balance amount Rs 08.21 Cr</p> <p>The above preliminary estimate was examined by the internal committee, in a meeting with CPWD, which recommended certain changes in items. The recommendation of the committee was forwarded to CPWD vide MoM no. NIFFT/EM/CPWD/15/2020-21 dated 13/02/2023 for inclusion in revised preliminary estimate (copy attached as Annexure-III).</p> <p>The CPWD, in response to the above, submitted the modified preliminary estimate for an amount of Rs 7,80.97,000/-, for both ending civil and electrical</p>				

	works, vide letter no.54(10)/CE-Ranchi/2023/1199 dated 28/04/2023 (copy attached as Annexure-IV).
Resolution	<p>The committee approved the modified preliminary estimate for the above work subject to condition that;</p> <ol style="list-style-type: none"> 1. The materials/items used for the work will be of reputed brand. 2. The CPWD will mentioned reputed 3 to 4 brand of material for use in the works in the detailed estimate/BOQ of the tender document for example Voltas/Blue Star/Hitachi etc. for AC. 3. The CPWD will share Schemes, specifications and BOQ of electrical items for issue of tender enquiry for award of tender to contractor for concurrence of the Institute. 4. The CPWD will share the work order with the Institute. 5. The work order to the contractor should include the brand name and model of items wherever necessary.
Item No.: 97.II-2	To consider the revised preliminary estimate for 'Repair and Renovation of HJB boys' hostel at NIAMT campus.
	<ol style="list-style-type: none"> 1) Based on the requisition for 'repair and renovation of HJB boys' hostel at NIAMT campus from the Institute in November 2021, the CPWD submitted the estimates vide PE no. 64/PE/EE-Ranchi/2021-22 for an amount of Rs. 93,67,000/- for civil works (copy attached as Annexure -V) and PE no. 54(4)/NIAMT/EE(E)-Ranchi-II/2021-22/73 for an amount of Rs 98,63,736/- for electrical works (copy attached as Annexure- VI). 2) The above preliminary estimates were examined by the internal committee which recommended certain changes in items (copy attached as Annexure-VII). The recommendation of the committee was forwarded to CPWD vide letter no.NIFFT / EM / CPWD / 35 / 2020-21 dated 23/05/2022 for inclusion in revised preliminary estimate. 3) The CPWD, in response to the above, submitted the revised estimate for an amount of Rs 1,81,55,000/-, for both civil and electrical works, vide letter no. 54(10)/CE-Ranchi/2022/2195 dated 05/09/2022 (copy attached as Annexure-VIII). The internal committee, again after going through the revised estimate, advised certain changes (copy attached as Annexure-IX). 4) Finally, the CPWD has resubmitted its estimate vide letter no.54(10)/CE-Ranchi/2023/1162 dated 26/04/2023 amounting to Rs 1,59,38,000/-

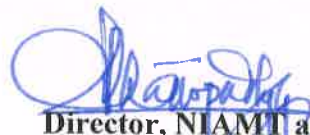
(Handwritten Signature)
20.07.2023

		for both civil and electrical works (copy attached as Annexure-X).
Resolution		It was informed that the modified preliminary estimate submitted by CPWD has been sent for examination to Institute Internal committee. The SBC resolved that in case of deviation, the intimation may be sent to CPWD for inclusion in detailed estimate. The committee approved the modified estimate submitted by CPWD for Rs. 1,59,38,000.00 for Civil & Electrical work.
Item No.: 97.II-3		To consider the preliminary estimate for 'Construction of boundary wall (80meters) in the back side of JCB and MV hostel at NIAMT Campus'.
		Based on the requisition from the Institute for 'Construction of boundary wall in the back side of JCB and MV hostel at NIAMT campus', the CPWD has submitted a preliminary estimate vide letter no. 23(NIFFT)/EE-Ranchi/2023/769 dated 06/05/2023 amounting to Rs. 90,66,200/- (copy attached as Annexure-XI) for construction of 80mtrs. Of boundary wall.
Resolution		Approved.
Item No.: 97.II-4		To consider the preliminary estimate of Rs 1,09,89,054/- submitted by CPWD for supply of furniture in extension part of Kalpana Chawla Chatrawas and Nirala Chatrawas at NIAMT campus.
		1. An agenda note 94.II-1 was placed before the 94th meeting of SBC for supply of furniture in extension part of Kalpana Chawla Chatrawas and Nirala Chatrawas at NIAMT campus Rs 1,13,35,621/-. The committee after examination, resolved to seek dimensions and specification of furniture with IS code applicable along with a comparison of advantages and disadvantages of company furniture vis-à-vis fabricated furniture from CPWD. 2. The CPWD submitted its clarification, vide letter no. 54 (10) / CE – Ranchi / 2022 / 774 dated 31/03/2022, which was placed before 95th meeting of SBC. The committee recommended the use of mild steel and board furniture of reputed brands like Godrej, Durian etc. for furnishing of extension part of Kalpana Chawla Chatrawas and Nirala Chatrawas. 3. The CPWD, taking cognizance of the resolution adopted in 95th meeting SBC, has submitted an estimate of Rs.1,09,89,054/- vide letter no. 54(10)/CE-Ranchi/2023/110 dated 11/01/2023

	(copy attached as Annexure -XII). The estimate of CPWD for supply of furniture in extension part of Kalpana Chawla Chatrawas and Nirala Chatrawas at NIAMT campus is placed before SBC for consideration.
Resolution	The committee approved the agenda subject to the condition that the furnitures should have. 1. Warranty period of 5yrs. from date of installation. 2. The bidder should be asked to get the sample approved by the Institute before starting actual production. 3. CPWD should handover the original warranty certificates to the Institute. 4. The CPWD should withheld 10% of the contract amount as performance security which may be released 60 days after the warranty period.
Item No.: 97.III	Monthly expenditure statement.
	(a). Work executed by CPWD. (i). The details of Civil work undertaken by CPWD (Form-65). (Copy attached in Annexure -XIII). (ii).The detail of Electrical work undertaken by CPWD (Form-65). (Copy attached in Annexure - XIV). (b). List of Works executed at Institute level (Copy attached in Annexure - XV).
Resolution	a. Noted. b. The CPWD should share the form-65 of Civil & Electrical work monthly basis by 15th of next month.
Extra Item No.: 97.IV	To consider the preliminary estimate of Rs 52,86,766/- submitted by CPWD for providing and installation of furniture for ground, 1st and 2nd floor of New Laboratory Building at NIAMT Campus.
	The construction work of New Laboratory Building is almost complete. The Institute had sought a preliminary estimate for furnishing of ground, 1st and 2nd floor of the building with furniture. The internal Central Instrument Facility Management Committee (CIFMC) drew the requirement of the furniture for the above floors which was communicated to CPWD. The CPWD, in response to the above, submitted a preliminary estimate amounting to Rs 52,86,766/-. (Copy attached as Annexure -XVI)


20.06.23

	Resolution	The agenda is approved, subject to condition that; 1.CPWD will include 3 to 4 reputed brands of furnitures like Godrej/Durian/Featherlight etc. in the detailed estimate/BoQ. 2. CPWD will mention the brand name and model of the furniture in the work order. 3. The CPWD will share copies of detailed estimate, tender document and work order with the Institute.
Resolution	The AFC approved the resolution adopted in the 97 th meeting of SBC at agenda Item No.97.II-I, Item No.97.II-2, Item No.97.II-3, Item No.97.II-4 and Extra Item No. 97.-IV. The AFC, further noted the resolution adopted by SBC in agenda Item No. 97.1-2 & Item No. 97.III.	
Extra Item No. 118.AFC.III.1	Engagement of Software Technology Park of India (STPI) for the establishment of CoE on Industry 4.0, AMC of campus ICT infrastructure, and development of the website.	
	<p>In the 115th and 117th meetings of BoG the proposal submitted by STPI was considered and was approved. As a follow-up a meeting was held on May 29, 2023 at STPI headquarter, in New Delhi in the presence of Chairman BoG, NIAMT, DG, STPI, and other representatives of STPI and NIAMT, to decide the modalities for implementation of the aforesaid projects. The minute of the meeting is placed for consideration.</p> <p>Subsequently, STPI has submitted a proposal for the AMC of the campus network for which the estimated budget of Rs 41 lakh was approved in 114th meeting of BoG.</p> <p>The engagement of STPI for the maintenance of the campus network for one year within the budget of 41 lakh is placed for consideration and approval.</p>	
Resolution	AFC approved the preparation of DPR for CoE in Industry 4.0 by STPI with an expenditure of Rs. 10.00 lakh. The Institute is advised to select the vendor for AMC of campus network through the tender under the provision of GFR.	


**Director, NIAMT and
Member Secretary (AFC)**
 20-06-23

Chairman, AFC